

The Father's House Student Handbook

October - 2013

Rules and Regulations

Staff

- 1: I will address all staff members with proper respect.
- 2: I will not abuse (physically or verbally) any Staff member.
- 3: I will not threaten any staff member.
- 4: I will submit to the staff's authority and not be disobedient.
- 5: I will not be defiant or rebellious.
- 6: I will be respectful to all staff with my words and my actions.

Off limits

I will observe the following as off limits, unless I am authorized.

- 1: All offices
- 2: All sheds
- 3: Freezers and Refrigerators
- 4: Kitchen and Pantry
- 5: The roof of any building
- 6: Laundry room
- 7: All staff quarters

Rooms

- 1: I will keep my room neat and clean at all times, putting my personal belongings away every day including weekends. A checklist will be followed for all room cleanings.
- 2: I will make my bed at wake-up and keep it that way.
- 3: Only foods on the acceptable snack list may be brought to the rooms.
- 4: Only one mattress per bed. You may bring a mattress topper.
- 5: No making of "curtains" to conceal bottom bunk.
- 6: No nails, tacks, stickers, or writing on walls, beds, or furniture.

Dress

- 1: I will dress appropriately when leaving campus for church or any other activity.
- 2: I understand that the staff may require the changing on any clothing considered inappropriate.
- 3: I will not wear any type of body piercings (two sets of earrings allowed for ladies).

4: No clothing that promotes drugs, alcohol, nicotine products, satanic behavior, etc.

Personal Conduct

- 1: I will not fight physically or verbally.
- 2: I will not threaten other students.
- 3: I will not use drugs, alcohol, or nicotine or have products of that kind in my possession at any time.
- 4: I understand that dietary supplements will be restricted to multivitamins dispensed during med. call unless approved by staff.
- 5: I will not curse or use off-color language or gestures.
- 6: I will not talk about street life, drugs, or past sinful behavior.
- 7: I will not engage in horseplay.
- 8: I understand that I am subject to random testing for alcohol, nicotine, and drugs by a wide variety of means including urine screens, breathalyzer, and other methods.
- 9: I will not use someone else's property without their consent.
- 10: I will take a shower daily (before 10:00pm).
- 11: I understand that I am only allowed in dorm and dorm room in which I am assigned.

Music and Video

- 1: I will not play or listen to any explicit music or music deemed inappropriate by staff on any instrument, nor will I sing or rehearse the lyrics to any such music.
- 2: Genuine CD's displaying artist name and music content only. (No burned copies).
- 3: All CD's must be approved by staff.
- 4: No digital storage music players allowed.
- 5: No devices capable of storing or playing digital media allowed. (cameras, video players, tablets, ect.).
- 6: No personal televisions allowed.
- 7: All movies must be approved by staff. (PG-13 or less).
- 8: No radios will be allowed in transport to, from, or during work or church.
- 9: Christian music only will be played in The Father's House vehicles.

Kitchen

- 1: I understand that the kitchen will be off limits except for those performing assigned tasks or daily chores.
- 2: I will eat all meals at the specified time. (Lateness will not be tolerated).

Laundry

- 1: My clothing will be laundered once a week on a designated day by a student to whom the staff has assigned the chore.
- 2: Laundry day assignments will be posted near the laundry room.
- 3: Only the assigned student or staff may use the laundry room appliances.
- 4: If needed, I will ask permission of the staff and if time permits my laundry may be done on an unassigned day.
- 5: Your laundry box/basket must have your name on it to have your clothes laundered.

Phone

- 1: I understand that I am not allowed personal phone calls for the first 30 days of my stay at The Father's House.
- 2: I will agree to one five minute phone call per week, incoming or outgoing, which must be registered and approved by a staff member.
- 3: If I am married or have children, I may make or receive an additional fifteen minute call per week to my spouse or children.
- 4: The staff member will dial the phone and ask for person whom I am calling.
- 5: I understand all calls will be on speaker phone.
- 6: All calls will be made from the office at designated times.
- 7: I understand that I may not possess a cell phone.
- 8: No phone calls on the weekends.

Correspondence

- 1: I will not correspond with a married member of the opposite sex other than family members.
- 2: Married residents will not be allowed to correspond with members of the opposite sex other than family members.
- 3: I understand that all written correspondence must go through USPS and is subject to inspection by staff prior to mailing or receiving.

Campus Visits

- 1: Saturday's from 11:00 am until 3:00 pm.
- 2: Visitors must be pre-approved by the administration office by Wednesday prior to Saturday visitation.
- 3: Administration may cancel visitation if The Father's House schedules require it. It will be the responsibility of visitors to enquire to ensure visitations have not been canceled.
- 4: Visitation will be for immediate family only. All other visitors will be on an individual basis and must be approved by the administration office.
- 5: All items coming on The Father's House property may be inspected and subject to approval by staff.
- 6: Visitors must furnish staff with proper identification when requested.
- 7: Visitors are subject to search.
- 8: Any items brought for a student must be inspected and approved by staff before transfer to students. Uninspected items will be considered contraband.
- 9: No one will be allowed to visit if there are any legal orders that would prohibit a visit.
- 10: No nicotine products will be allowed on The Father's House campus.
- 11: No cell phones or electronic devices allowed on campus.
- 12: All visitors must park in designated area.
- 13: Students may not go to the designated parking area.
- 14: Once a visitor leaves campus they may not return on the same day.

Off-Campus Passes

- 1: No overnight passes
- 2: All off campus passes will be for Saturday for 9:00 am until 9:00 pm.
- 3: Pass requests must be filled out no later than one week prior to pass.
- 4: I must be in the center for a full 30 days before a pass will be issued. There is 30 days between each pass.

Money

- 1: I will not receive money directly from anyone while a student at The Father's House.
- 2: I understand that all money I bring or acquire while in the program will be deposited into my student account, administered by The Father's House.

- 3: I understand that The Father's House must handle all money and I am responsible for all expenses (ex. Medications, Dentist/Doctor visits, etc.) and expenses will be deducted from my student account.
- 4: I may draw on my student account whenever going on pass.
- 5: If I have regular income (i.e. disability, SSI, etc.), I agree to give 25% to The Father's House to help cover the cost of my participation in the program.
- 6: I understand that as part of The Father's House program I will be required to work on or off campus to offset program costs and build discipline. Program expenses will be documented and deducted from funds earned while I am a student. I understand that I will not be held liable for any shortfalls between money earned and program costs during my stay. I will be solely responsible for expenses incurred not associated with the program (ex. medical dental, or personal).

General

- 1: I will not leave campus without the permission of a staff member.
- 2: I understand that if I lend anything out, it is possible that I may not get it back.
- 3: I will not use any tools without staff permission. Any tools that are used will be my responsibility and I will see that they are properly cleaned and returned the same day that they were used.
- 4: I will perform listed daily duties at the specified time and other duties as requested by a staff member.
- 5: I will participate in all scheduled activities including but not limited to class, chapel, church, and work.
- 6: I will be punctual. Tardiness will result in discipline.
- 7: I will be inside the dorm by dark unless I am at a scheduled activity.
- 8: I will not walk beyond the perimeters of The Father's House property.
- 9: I understand that if I deface or destroy any of The Father's House property or commit any physical violence, I may be dismissed from the program and will owe The Father's House for all damages.
- 10: Un-biblical sexual relationships or promiscuous behavior will not be permitted.
- 11: I will not walk into a restricted area without first knocking and waiting to enter until invited to do so.
- 12: If I get sick or hurt, I will report to the staff on duty. If it is determined that non-attendance to work is warranted I will be restricted to a designated area for the duration of the day. I will not be allowed to leave my room other than meals for any reason without permission.

- 13: Any person wanting to leave the program must notify a staff member and have his personal belongings and his person searched before leaving the property. The Father's House will not be responsible for items left behind. If you leave the program no monies will be given from the student account.
- 14: If I leave The Father's House program at any time and decide to come back, I will restart the program at I may be required to bring a \$500.00 induction fee.
- 15: No aerosol cans of any type will be permitted.
- 16: No pets allowed.

Discipline

- 1: I understand that when I have done something disrespectful or unruly the witnessing staff member will discipline me.
- 2: I also understand that a staff member will fill out a discipline report to be submitted to the Disciplinary Team.
- 3: The Disciplinary Team will strive to meet weekly and all discipline notices will be dealt with at that time.

Church

- 1: Family members may sit with me if they wish. There may be occasion that I will be assigned a seat.
- 2: I will stay in my seat (unless I am at the altar or have a medical need) until the service has been dismissed by a pastor.
- 3: I will bring my Bible to church.
- 4: I will wear appropriate clothing (No shorts, sandals, or hats for men, No shorts or short skirts for women. No see through clothing or any clothing deemed inappropriate by staff).
- 5: I will be prepared to leave for church approximately one hour before the service is to begin.
- 6: I will pick up any trash from the section where I am seated before leaving church.
- 7: I will not talk during service.
- 8: I will not go outside during service or go to any vehicles.
- 9: I will not loiter in the parking lot before or after church.
- 10: No public display of affection.
- 11: Do not ask any church patron to handle any business for you.
- 12: Be reverent to God. (Stand when asked, do not write notes, doodle, etc.).

Approved Snacks

- 1: Individual packages of drink mix (NO COFFEE, TEA, ENERGY DRINKS, OR CAFFEINATED PRODUCTS).
- 2: Re-sealable or individually wrapped packages of jerky.
- 3: Individually packaged snacks that do not require refrigeration, heating, or preparation in any way (ex. no instant noodles, oatmeal, etc.).
- 4: Individually wrapped candy
- 5: Nuts or seeds without shells (individually wrapped or in a re-sealable can).
- 6: **No canned meats of any kind.**

Signature Page

I _____, have read and agree to the stated rules placed by The Father's House. I agree to respect the authority that has been given to the staff members by the director of The Father's House. I understand that if I break the stated rules, I will be disciplined and could be dismissed from the program.

Student Signature

Date

